



Overview and Scrutiny Committee Agenda

Wyre Borough Council
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**Overview and Scrutiny Committee meeting on Monday, 19 July 2021 at
6.00 pm in the Council Chamber - Civic Centre, Poulton-le-Fylde**

1. Apologies for absence

2. Declarations of interest

To receive any declarations of interest from any councillor on any item on this agenda.

3. Confirmation of minutes

(Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on Monday 7 June 2021.

4. Overview and Scrutiny Work Programme 2021/22 – update report

(Pages 7 - 46)

The Corporate Director Resources, Clare James, has submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22. Marianne Unwin, Democratic Services Officer, will introduce the report and respond to questions and comments from councillors.

5. Review of the implementations of the recommendations of Public Conveniences Task Group report

Ruth Hunter, the head of Public Realm and Environmental Sustainability, and Councillor Simon Bridge, Portfolio Holder for Street Scene, Parks and Open Spaces, will provide the committee with a verbal update about the implementations of the recommendations of the Public Conveniences Task Group, which reported to Cabinet on 26 June 2019.

6. Waste and recycling management update

An update provided by Ruth Hunter, Head of Public Realm and

Environmental Sustainability, and Councillor Simon Bridge, Portfolio Holder for Street Scene, Parks and Open Spaces, on the relationship between Wyre and LCC regarding their involvement in waste collection, disposal and recycling. Members will have the opportunity to comment and ask questions.

7. Discussion about Overview and Scrutiny Committee pre meetings

The Chairman, Councillor John Ibison, will introduce this item.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 7 June 2021 in the Council Chamber - Civic Centre, Poulton-le-Fylde

Overview and Scrutiny Committee members present:

Councillors Matthew Vincent, Sir R Atkins, Le Marinel, I Amos, R Amos, Ballard, Fail, Longton, Minto and O'Neill

Apologies for absence:

Councillors Ibison, E Ellison and Leech

Officer present:

Marianne Unwin, Democratic Services Officer

No members of the public or press attended the meeting.

1 Election of Chairman for the municipal year 2021/22

Councillor Ibison was elected as the Chairman of Overview and Scrutiny Committee for the municipal year 2021/22.

2 Election of Vice Chairman for the municipal year 2021/22

Councillor Matthew Vincent was elected as the Vice Chairman of the Overview and Scrutiny Committee for the municipal year 2021/22. In the absence of Councillor Ibison for this meeting, Councillor Matthew Vincent took the Chair.

3 Declarations of interest

None.

4 Confirmation of minutes

It was **agreed** that the minutes of the meeting of the Overview and Scrutiny Committee held on Monday 26 April 2021 be confirmed as a correct record.

5 Planned Maintenance and Investment Project Schedule - 2021/2022

The Head of Built Environment, Maria Blundy, submitted the Planned

Maintenance and Investment Projects Schedule for the 2021/22 period.

Democratic Services Officer, Marianne Unwin, introduced the report and noted any questions posed by members to which she would provide written answers.

Members asked for clarification on the replacements of distribution boards in the Civic Centre and for more information on Fleetwood Leisure Centre.

6 Business Plan 2020/21, Quarterly Performance Statement (Quarter 4: January - March)

The Corporate Director Communities, Marianne Hesketh, submitted the 4th Quarter Performance Statement 2020/21, January – March 2021 for the consideration of the committee.

The committee noted the report.

7 Update of the District Enforcement Service - 2020/2021

The Democratic Services Officer, Marianne Unwin, gave members a verbal update of the District Enforcement Service over the past year. The Head of Public Realm and Environmental Sustainability had provided the information.

She explained that due to the implications of the Covid-19 pandemic, officers were stood down for much of the year and had been slowly integrated back. Therefore, the figures for enforcement activity and cleanliness over the past 12 months did not reflect the norm.

8 Overview and Scrutiny Work Programme 2021/22 – update report

The Corporate Director Resources, Clare James, submitted a report to update the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22.

The Democratic Services Officer, Marianne Unwin, provided the committee with a verbal update.

Following discussions, members **agreed** that before restarting the District Enforcement task group, the committee should receive Councillor Bridge's, Street Scene, Parks and Open Spaces Portfolio Holder, Executive Report at their next meeting to assist them in a final review of the scoping document.

Members considered the draft 'tourism recovery' scoping document. They expressed the need for such a task group especially in the light of the Covid-19 pandemic. Some members discussed a variety of tourism topics that they saw as important to look at in more detail, in particular, hotel and B&B rates in the area. Following discussions, the committee **approved** the draft-scoping document with an amendment to the aims of review to include, **"to make recommendations to the Overview and Scrutiny Committee on specific and focused related topics that might be considered for further scrutiny**

review”. The committee **agreed** to commission a task group on tourism recovery in Wyre.

Councillor Sir R Atkins proposed that the committee might examine the relationship between Lancashire County Council and Wyre Council regarding their involvement in waste collection, disposal and recycling. Members **agreed** to invite Ruth Hunter, Head of Public Realm and Environmental Sustainability, to the next meeting to submit a written report on this matter and to answer questions.

The report was noted.

The meeting started at 6.00 pm and finished at 6.53 pm.

Date of Publication: 15 June 2021.

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Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	19 July 2021

Overview and Scrutiny Work Programme 2021/2022 – Update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2021/22.

2. Recommendations

- 3.1 That the committee revises and approves of the District Enforcement Pilot Task Group scoping document and agrees to reconvene the review.
- 3.2 That the report be noted.

3. Current and completed work

3.1 Review of District Enforcement Task Group

The Overview and Scrutiny Committee at their last meeting decided they wished to receive the Executive Report from Councillor Bridge, Street Scene, Parks and Open Spaces Portfolio Holder, in order to assist them with revising the scoping document before they recommission the task group.

The Executive report: Street Scene, Parks and Open Spaces Portfolio Holder is attached at Appendix 2.

The draft scoping document is attached at Appendix 3.

3.2 Review of Wyre's Tourism recovery in the light of the COVID-19 Pandemic (official name tbc)

Following the last overview and scrutiny meeting, members decided to commission a task group on Tourism Recovery in Wyre in the light of the Covid-19 Pandemic. The first meeting commenced on Monday 28 June

2021, where the group was addressed by Councillor Lynn Bowen, Leisure, Health and Community Engagement Portfolio Holder, and Marianne Hesketh, Corporate Director Communities. The group have now decided the context of their review and discussed its next steps. The next task group meeting has been arranged for Tuesday 20 July at 6:30 pm in the Council Chamber.

4. Paused work

4.1 Review of Wyre’s Scrutiny Function

The review workshop session with Ian Parry from the Centre for Governance and Scrutiny (CfGS) has now been completed. The slides for this presentation are attached at Appendix 4.

The Democratic Services and Scrutiny manager has been asked by the Corporate Management Team to review the next steps and create an action plan to pick up on the positive suggestions that were made.

5. Work Programme

5.1 The Overview and Scrutiny Work Programme for 2021/22 is attached at Appendix 1.

report author	telephone no.	email	date
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List of appendices

- Appendix 1 – Overview and Scrutiny Committee Work Programme 2021/2022
- Appendix 2 - The Executive report: Street Scene, Parks and Open Spaces Portfolio Holder
- Appendix 3 – Review of District Enforcement Task Group draft scoping document
- Appendix 4 – Centre for Governance and Scrutiny presentation

Overview and Scrutiny (O&S) Work Programme: 2021/22

Committee Meetings:

Monday 26 April 2021 at 6pm: Work Programme planning and review

- O&S Work Programme 2020/21 – update
- O&S Work Programme 2021/22- planning
- Citizens Advice Bureau Review Task Group report

Invited attendees: None.

Monday 07 June 2021 at 6pm: Update on Scrutiny review implementations

- Election of Chairman for the municipal year 2021/22
- Election of Vice Chairman for the municipal year 2021/22
- Update of the District Enforcement service over the past year - 2020/2021
- Planned Maintenance and Investment Projects Schedule - 2021/22
- Business Plan 2020/21, Quarterly Performance Statement (Quarter 4: January – March)
- O&S Work Programme 2021/22 – update and planning

Invited attendees: Maria Blundy (Head of Built Environment)

Monday 19 July 2021 at 6pm: Environment theme

- O&S Work Programme 2021/22 – update
- Review of the implementations of the recommendations of Public Conveniences Task Group report
- An update on waste and recycling management
- Discussion about Overview and Scrutiny Committee pre meetings

Invited attendees: Councillor Bridge (Street Scene, Parks and Open Spaces Portfolio Holder), Ruth Hunter (Head of Public Realm and Environmental Sustainability)

Monday 06 September 2021 at 6pm: Neighbourhood Services and Community Safety theme

- O&S Work Programme 2021/22 – update
- An update on Wyre's Covid-19 response

- Business Review of the implementations of the recommendations of the Residents Parking Permit Scheme Task Group report
- Review of the implementations of the recommendations of the Domestic Abuse Task Group: 5 years on
- Business Plan 2021/22 – Quarterly Performance Statement (Quarter 1: April – June)

Invited attendees: Councillor David Henderson (Leader of the Council), Garry Payne (Chief Executive).

Councillor Berry (Neighbourhood Services and Community Safety Portfolio Holder), Carl Green (Head of Engineering Services) and Neil Greenwood (Head of Environmental Health and Community Safety).

Monday 18 October 2021 at 6pm: Health and Wellbeing theme

- O&S Work Programme 2021/22 – update
- Annual update regarding the work of Lancashire County Council Health Scrutiny Committee
- Annual update from the Fylde and Wyre Clinical Commissioning Group

Invited attendees: Councillor Julie Robinson (Co-opted Member of the Lancashire County Council Health Scrutiny Committee, Beth Goodman (Deputy Director of Commissioning) and Dr Hartley-Smith (Clinical Director).

Monday 22 November 2021 at 6pm: Resources and Finance theme

- O&S Work Programme 2021/22 – update
- Cost profiles - benchmarking results 2021/22
- Fees and Charges - draft
- Business Plan – Quarterly Performance Statement (Quarter 2: July – September)

Invited attendees: Councillor Michael Vincent (Resources Portfolio Holder and Deputy Leader) and Clare James (Corporate Director Resources and Section 151 Officer).

Monday 17 January 2022 at 6pm: Corporate theme

- O&S Work Programme 2021/22 – update and planning
- Business Plan 2022/23
- Planned Maintenance and Investment Projects Schedule - 2022/23

Invited attendees: Councillor David Henderson (Leader of the Council) and Garry Payne (Chief Executive), Marianne Hesketh (Corporate Director Communities), and Maria Blundy (Head of Built Environment).

Monday 28 February 2022 at 6pm: Police and Community Safety theme

- O&S Work Programme 2021/22 – update
- Wyre Community Safety Partnership – annual scrutiny review

- Business Plan – Quarterly Performance Statement (Quarter 3: October – December)

Invited attendees: Kevin Lister (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety) and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).

Monday 25 April 2022 at 6pm: Work Programme Planning and Review

- O&S Work Programme 2021/22 – update
- O&S Work Programme 2022/23 – planning

Invited attendees: None.

Task Group Reviews-

Current Reviews:

- [Citizens Advice Bureau Review Task Group - completed](#)
- District Enforcement Pilot Task Group
- Review of Wyre's Tourism recovery

Paused Work:

- Review of scrutiny function (following from the CfGS review)
- Wyre's Call-in procedures Review Group (18.01.2021)
- Poulton to Fleetwood Link Task Group
The Task Group will re-instate once the stakeholders and authorities have created a feasibility study

Possible review focuses for 2021/22:

- YMCA Fylde Coast contract (O&S 16.03.2020)
- Town centres (O&S 16.03.2020)
- Wyre's assistance in the response to Covid-19 through policies and procedures (O&S 16.03.2020)
- Anti-Social behaviour (see O&S 27.01.2020- minute number 3&6)
- Caravan holiday site occupancy and residential status

Looking further ahead:

- Lancashire 'Super Hospital' (due to the announcement by Government 02.10.2020) – the public consultation is expected late in 2021.
- Marsh Mill (extension to the lease that is due to end in mid-2024)

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Report of:	To:	Date
Councillor Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder	Council	8 July 2021

Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

1. Purpose of report

- 1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

2. Parks and open spaces

- 2.1 Wyre's parks, open spaces and coastal sites are attracting even more visitors and users; whilst this is splendid to see, it also brings with it challenges for the teams and our volunteers managing these sites. The staff across all the services are doing their best to maintain and respond to issues as well as preparing for Green Flag and 'In Bloom' judging at sites across the borough during July and August.
- 2.2 Following the completed restoration of The Mount and lodge, work is continuing in the Mary Hope Garden; encouraging volunteers, schoolchildren and families to come and work with the site-based gardener to develop a wildflower meadow and a rock garden, creating areas for plants with sandy soils containing drought resistant plants, sun loving plants and maritime plants.
- 2.3 The Artist and Scientist in Residence continue to develop the Science and Discovery Club providing a regular series of events for families. The residencies will animate the heritage of The Mount allowing the public to gain a deeper understanding of the site and its role in navigation, communication and weather recording. All information is available on the website
- 2.4 Exploration of the site is being encouraged by taking part in our entry to orienteering activity – Xplorer. Participants will investigate the site looking for markers hidden around the site using a map to traverse around the grounds.
- 2.5 We are trialling different grass cutting regimes at a number of sites with the aim of increasing biodiversity; whilst still providing for recreational

use on other parts of the sites. These trials will help us to plan our machinery requirements in the future.

- 2.6** Sadly, the usual programme of fun and exciting activities in the Great Outdoor Activities Programme in our parks and open spaces have had to be scaled back, but I am pleased to report that with revised working arrangements health walks, health rides small group activity beach cleans along with the demonstration garden club at Memorial park have recommenced. The volunteers continue to support the team with these activities and maintenance and conservation tasks across the borough
- 2.7** The Living Seas and Dunescapes Projects continue on the coast with volunteer citizen science projects and planned invasive species removal with the support of Natural England. To support this activity and to enable greater coastal engagement Rossall Point Tower will be reopened this summer subject to covid guidance.
- 2.8** I am pleased to be able to advise members that the team along with key partners has taken part in the third Bioblitz; a 24 hour wildlife challenge which aims to involve anyone from experts to complete beginners in the goal of finding as many different species of plants and animals in a defined area as possible. The event took place between 6 and 13 June around the Wyre Estuary. It was scaled back compared to previous years, to remain covid safe, but had great feedback from customers, volunteers and experts in their respective fields.
- 2.9** The more serious side to the Bioblitz is the really useful information that comes in from the volunteers informing us where the wildlife is and what it might need to survive and to raise awareness with the local community on the importance of this species and how to protect them. The full data analysis has not yet taken place, but early reports indicated over 500 observations and over 300 species identified.

3. Waste and recycling

- 3.1** In recent months Department for Environment, Food and Rural Affairs (DEFRA) have released the second round of consultations for three areas in relation to the Resource and Waste Strategy (RAWS), the proposals of all three will have a major impact on householders, businesses, producers of packaging and the whole waste sector. For Wyre Council, as a collection authority, it will impact the way that waste and recycling is collected, how it is processed, and how the authority gets paid for the provision of services and additional funding for some of these suggested changes.
- 3.2** Management Board agreed for the Corporate Director Environment to provide responses to the questions in each consultation that directly impacts on Wyre.
- 3.3** **The Extended Producer Responsibility for Packaging**
This paper sets out far reaching proposals to overhaul the current “producer responsibility” arrangements. It proposes that funding to meet the costs of managing packaging wastes are transferred from central government and local taxpayers to businesses. Local authorities will be paid by producers for collecting and managing packaging that arises in

household waste. The payment formula is to be determined, but what is evident is that local authorities will have to collect all recyclable packaging, including plastic film (e.g. bread liners, bags, tops of meat packaging), and the payments will be driven by how efficient a collection service is and be linked to the quality of recyclables collected. At present it is unclear how this will evolve in two tier authority areas. Collection services will have to meet with any minimum collection standards and it is therefore important for our residents to continue to recycle as much as possible and ensure they only put the right things in the recycling bins to reduce contamination. Information regarding what is currently recyclable is made available annually via the collection calendar and on the council's website.

3.4 Deposit Return scheme for drinks containers - refers solely to a deposit return scheme (for drinks containers explicitly) and not reward and return schemes. This is a system where you pay an upfront deposit and you must return the container to redeem and get your deposit back from 2024. The paper suggests the government are still committed to introducing a scheme but recognises that the Covid-19 pandemic has disrupted the economy and society in unimaginable ways; the consultation explores the appetite for a scheme in a post covid context.

3.5 Consistency in collections

This affects Wyre as a collection authority the greatest, with the proposed intention to require Local Authorities to provide weekly food waste collections, a minimum frequency on other material collections, the type of materials to be collected, and possibly the provision of free garden waste collections. Alongside this, consideration is being given for the development of statutory guidance on new "minimum service standards for rubbish and recycling collections, subject to an assessment of affordability and value for money.

3.6 DEFRA plans to provide final details for each reform later this year.

3.7 Waste arising across all waste streams remain higher than the same period in previous years, but more positively, general waste is declining which is possibly as a result of more people returning to work. The tonnage of glass, cans and plastic bottles, continues to show approximately a 30% increase; this is a positive change that has occurred since the introduction of the new red bin.

3.8 Over the last 10 months through support from LCC and in partnership with an external marketing agency there has been a targeted digital and social media campaign #letstalkrubbish; the aim to increase recycling rates, reduce contamination and the overall waste arising. The engagement from customers and sharing of these posts illustrates that this has been positively received and is hopefully contributing to the increase in recycling being collected.

4. Street Scene

4.1 The independent inspection of the public toilets still took place last year, and I'm pleased to report that our facilities managed in partnership with Danfo (UK), scored highly once again in the Loo of the Year Awards;

with fifteen sites getting gold and a further five receiving platinum award recognition.

- 4.2** The pilot enforcement quarterly returns from August 2019 to April 2021, can be seen in Appendix 1. Enforcement activities (including prosecutions) were suspended during lockdown, with a phased reintroduction of officers patrolling the high streets and public open spaces recommencing in late 2020.
- 4.3** The Cleaner Greener Officer continues to undertake engagement activities. The range from, dog fouling and cigarette butt awareness campaigns with community and school groups and more recently they supported the National Spring Clean with covid secure litter picking events held across the borough. They also provide support to other groups wishing to undertake their own events. A big thank you to all that took part and made a difference in their local community, a total of 205 volunteers collected in excess of 100 bags of litter.

5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

List of Appendices

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Dems/council/0807 street scene/v2

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Qtr 4 (Aug-Oct):19

- Total Fixed Penalty Notices (FPN) issued: 1,462
 - 1,404 for depositing litter.
 - 58 for Public Space Protection Order dog offences (11 of which for fouling).
- 6 Cancelled.
- 111 Formal Representations received, with 91 declined and 20 accepted.
- Income (Council) for this quarter: £14,026.13

Over the first 4 quarters, 705 cases have progressed to prosecution stage; of which :

- Guilty in absence = 606
- Guilty by post = 32
- Not guilty (post) = 2
- Awaiting case result = 48
- 10 paid (withdrawn)
- 7 withdrawn by Council

FPN issued by area Qtr 4:

Area	total Qtr 4	%
Stalmine	1	<1
Fleetwood	651	45
Garstang	35	2
Poulton-le-Fylde & Carleton	69	5
Preesall & Knott End	7	<1
Thornton-Cleveleys	584	40
Forton	106	7
St Michaels on Wyre	2	<1
Dolphinholme	1	<1
	1,456*	

*less the 6 cancelled

Officer Hours Patrolled by Area Qtr 4	total Qtr 4	%
Poulton-le-Fylde & Carleton	404	22
Thornton & Cleveleys	680	37
Fleetwood	531	29
Garstang	125	7
Hambleton	3	<1

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Preesall & Knott End	43	2
Pilling	6	<1
Winmarleigh	0	<1
Out Rawcliffe	0	<1
Great Eccleston	3	<1
St Michael's on Wyre	4	<1
Churchtown	5	<1
Nateby	9	<1
Inskip	0	<1
Forton	21	1
Dolphinholme	<1	<1
Scorton	2	<1
Calder Vale, Bleasdale, Bonds, Bowgreave, Catterall	7	<1
Cloughton	0	<1
Bilsborrow	3	<1
	1,846	

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Pilot Enforcement Project with specialist Operator Year 2

Qtr 1 (November 19 – end of Jan 20):

- Total Fixed Penalty Notices (FPN) issued: 638
 - 619 for depositing litter.
 - 19 for Public Space Protection Order dog offences.
- 9 Cancelled.
- 68 Formal Representations seeking a review of FPNs issued were received, with 40 rejected and 28 accepted.
- Number of FPNs paid (at time of report): 451
- Income to the council: £5,797.50

Area	No FPN Issued	%
Bilsborrow	1	<1
Bowgreave, Catterall	2	<1
Churchtown	1	<1
Thornton Cleveleys	369	59
Fleetwood	184	29
Garstang	44	7
Forton	4	1
Great Eccleston	5	1
Hambleton	1	<1
Poulton-le-Fylde & Carleton	14	2
St Michaels-on-Wyre	4	1
Total:	629*	

*Less 9 cancelled

Area	Patrolling Hours	%
Bilsborrow	24	1
Calder Vale, Bleasdale, Bonds, Bowgreave, Catterall	51	2
Churchtown	3	<1
Claughton	2	<1
Dolphinholme	8	<1
Fleetwood	586	24
Forton	3	<1
Garstang	321	13

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Great Eccleston	8	<1
Hambleton	9	<1
Inskip	1	<1
Poulton-le-Fylde & Carleton	581	24
Preesall & Knott End	120	5
Scorton	3	<1
St Michaels on Wyre	3	<1
Thornton – Cleveleys	697	29
Winmarleigh	4	<1
Total Hours	2,424	

Qtr 2 (Feb – April 20):

- Total Fixed Penalty Notices (FPN) issued: 378
 - 345 for depositing litter.
 - 33 for Public Space Protection Order dog offences.
- 8 Cancelled.
- 58 Formal Representations seeking a review of FPNs issued were received, with 38 rejected and 20 accepted.
- To date 48 cases have progressed to Court through the single Justice System:
 - Awaiting results of 31 cases.
 - Paid (Withdrawn) is 2 cases
- Income to the council from FPN this period: £3,305.63

Area	No FPN Issued	%
Catterall	15	4
Thornton –Cleveleys	124	33
Fleetwood	196	52
Garstang	20	5
Great Eccleston	1	0
Knott End, Preesall & Stalmine	3	1
Poulton-le-Fylde & Carleton	19	5
Total issued	378	

Area	Patrolling Hours	%
Bilsborrow	13	1
Calder Vale, Bleasdale, Bonds, Bowgreave, Catterall	42	2
Churchtown	8	<1

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Claughton	2	<1
Dolphinholme	19	1
Fleetwood	486	23
Forton	4	<1
Garstang	264	12
Great Eccleston	14	1
Hambleton	17	1
Inskip	3	<1
Nateby	2	<1
Out Rawcliffe	1	<1
Pilling	9	<1
Poulton-le-Fylde & Carleton	387	18
Preesall & Knott End	92	4
Scorton	4	<1
St Michaels on Wyre	21	1
Thornton – Cleveleys	743	35
Winmarleigh	5	<1
Total	2,136	

Qtr 3 (May – July 20):

- Total Fixed Penalty Notices (FPN) issued: 174
 - 145 for depositing litter.
 - 29 for Public Space Protection Order dog offences (2 of which for fouling).
- 5 Cancelled.
- 32 Formal Representations received, with 20 declined and 12 accepted.
- Income for this quarter: £1,007.50

Area	No FPN Issued	%
Fleetwood	75	43
Garstang	27	16
Hambleton	1	1
Poulton-le-Fylde	7	4
Thornton-Cleveleys	64	37
Total	174	

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Area	Patrolling Hours	%
Fleetwood	89	18
Garstang	40	8
Poulton-le-Fylde & Carleton	180	36
Preesall Ward	11	2
Scorton	3	1
Thornton Cleveleys	176	35
Winmarleigh	3	1
Total	502	

Quarter 4: Total Fixed Penalty Notices issued:

1 st Aug 2020 to 31 st October 2020	Further description	Totals
Fixed Penalty Notices (FPN) issued		369
Depositing Litter		343
Public Space Protection Order	Dog offences including (6 for fouling)	25
FPN Cancelled	Test ticket (system)	1
Representations		47
Of which declined		30
Of which accepted		17
Income for this quarter:	of paid FPN's	£2,565.00

Quarter 4: Fixed Penalty Notices Issued – breakdown by area:

1 st Aug 2020 to 31 st October 2020	Patrolling Hours	Percentage
Area		
Fleetwood	225	61%
Garstang	8	2%
Poulton-le-Fylde & Carleton	8	2%
Thornton-Cleveleys	127	35%
	*368	
	NB *less the 1 cancelled	

Quarter 4: Prosecutions:

1 st Aug 2020 to 31 st October 2020	Total
Progressed to Prosecution	0
NB Nothing further to report in this field due to zero prosecutions, and no withdrawals from Local Authority to report.	

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Quarter 4: Patrolled Hours by Ward:

1 st Aug 2020 to 31 st October 2020	Total	Percentage
Carleton	4 mins	0.01%
Cleveleys Park	35 hr 19	6.63%
Garstang	7 hr 11	1.35%
Great Eccleston	36 mins	0.11%
Jubilee	317 hr 38	59.66%
Marsh Mill	15 hr 45	2.96%
Mount	20 hr 28	3.84%
Park	10 mins	0.03%
Pharos Ward	23 hr 24	4.40%
Pheasants Wood	8 mins	0.03%
Pilling	0 mins	0.00%
Preesall Ward	4 hr 11	0.79%
Rossall	34 hr 27	6.47%
Stanah	22 hr 53	4.30%
Tithebarn	45 mins	0.14%
Victoria & Norcross	43 mins	0.13%
Warren Ward	46 hr 3	8.65%
Wyresdale	2 hr 40	0.50%
Total:	532 hr 25 mins	

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Quarter 1: Total Fixed Penalty Notices issued:

1 st November 2020 to 31 st January 2021	Further description	Totals
Fixed Penalty Notices (FPN) issued		97
Depositing Litter		97
Public Space Protection Order	Including Dog offences	0
FPN Cancelled		0
Representations		19
Of which declined		13
Of which accepted		6
Income for this quarter:	of paid FPN's	£915.00

Quarter 1: Fixed Penalty Notices issued – breakdown by area:

1 st November 2020 to 31 st January 2021	Total	Percentage
Area		
Fleetwood	73	75%
Knott End	1	1%
Poulton-le-Fylde	2	2%
Thornton-Cleveleys	21	22%
Total	97	

Quarter 1: Prosecutions:

1 st November 2020 to 31 st January 2021	Total
Progressed to Prosecution	0
NB Nothing further to report in this field due to zero prosecutions, and no withdrawals from Local Authority to report.	

Quarter 1: Patrolled hours by Ward

1 st November 2020 to 31 st January 2021	Patrolling Hours	Percentage
Ward		
Carleton	4 mins	0.05%
Cleveleys Park	8 hr 33	5.92%
Great Eccleston	24 hr 50	17.18%
Jubilee	63 hr 40	44.05%

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Cont'd		
1 st November 2020 to 31 st January 2021		
Ward	Patrolling Hours	Percentage
Marsh Mill	1 hr 26	0.99%
Mount	4 hr 24	3.04%
Park	1 hr 40	1.15%
Pharos Ward	20 hr 32	14.21%
Pheasants Wood	34 mins	0.39%
Preesall Ward	2 hr 15	1.56%
Rossall	38 mins	0.44%
Stanah	1 hr 24	0.97%
Tithebarn	2 hr 6	1.45%
Victoria & Norcross	3 hr 33	2.46%
Warren Ward	8 hr 53	6.15%
Total:	144 hr 32	

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Quarter 2: Total Fixed Penalty Notices issued:

1 st February 2021 to 30 th April 2021	Further description	Totals
Fixed Penalty Notices (FPN) issued		263
Depositing Litter		254
Public Space Protection Order	Dog offences	5
FPN Cancelled		4
Representations		58
Of which declined		38
Of which accepted		20
Income for this quarter	of paid FPN's	£1,618.75

Quarter 2: Fixed Penalty Notices Issued – breakdown by area:

1 st February 2021 to 30 th April 2021	Total	Percentage
Area		
Catterall	5	2%
Fleetwood	95	37%
Forton	1	<1%
Garstang	55	21%
Great Ecclestone	3	1%
Poulton-le-Fylde	12	5%
St. Michaels-on-Wyre	1	<1%
Thornton- Cleveleys	87	34%
NB * 4 cancelled - 3 test tickets/1 void made in error	259	

Quarter 2: Prosecutions:

1 st February 2021 to 30 th April 2021		Total
Progressed to Prosecution - pending	Single Justice system	64
Paid/withdrawn	1 case refunded	

Quarter 2: Patrolled hours by Ward:

1 st February 2021 to 30 th April 2021		
Ward	Patrolling Hours	Percentage
Carleton	1 hr 5	0.20%
Cleveleys Park	4 hr 13	0.77%
Garstang	49 hrs 18	8.98%
Great Ecclestone	114hrs 59	20.93%
Jubilee	97 hrs 35	17.77%

Appendix 1: Pilot Enforcement Project with specialist Operator Year 2

Cont'd		
1 st February 2021 to 30 th April 2021		
Ward	Patrolling Hours	Percentage
Marsh Mill	40 hrs 41	7.41%
Mount	17 hrs 22	3.16%
Park	19 hrs 4	3.47%
Pharos Ward	23 hrs 24	4.40%
Pheasants Wood	8hrs 55	1.62%
Pilling	29 mins	0.09%
Preesall Ward	35 mins	0.11%
Rossall	9hrs 30	1.73%
Stanah	10 hrs 36	1.93%
Tithebarn	44 hrs 37	8.12%
Victoria & Norcross	38 hrs 15	6.96%
Warren Ward	25hrs 54	4.72%
Wyresdale	8 hrs 56	1.63%
Total:	549hrs 18 mins	

Dems/council/0807 street scene/v2

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District Enforcement Task Group – Revised Scoping Document

Review Topic	District Environmental Enforcement Pilot	
Chairman	Councillor Tom Ingham	
Deputy Chairman	Councillor Emma Ellison	
Other Members	1. I Amos 2. R Amos 3. D Atkins 4. Fail 5. Collette Fairbanks 6. O'Neill 7. Orme 8. Stirzaker 9. Swales 10. L Walmsley	
Officer Support	Marianne Unwin, Democratic Services Officer	
Purpose of the Review	Evaluate the effectiveness of the environmental enforcement pilot to tackle cleaner and greener issues	
Role of Overview and Scrutiny in this Review (mark all that apply)	Holding Executive to account – decisions <input type="checkbox"/> Existing budget and policy framework <input type="checkbox"/> Contribution to policy development <input checked="" type="checkbox"/> Holding Executive to account – performance <input checked="" type="checkbox"/> Community champion <input checked="" type="checkbox"/> Statutory duties / compliance with codes of practice <input type="checkbox"/>	
Aims of Review	1) Evaluate the effectiveness of the environmental enforcement pilot 2) Make recommendations regarding future service provision 3) Consider opportunities to expand on the offences covered by the pilot within any future services 4) Review the Council's approach for under 18's (Currently the Council policy is not to issue Fixed Penalty Notices to under 18 year olds; the task group could look at the issues related to reducing the age limit or consider other means of addressing littering / environmental offences by minors)	

Methodology	Interview witnesses at task group meetings Benchmarking with other local authorities Consider relevant reports and documentation Public Consultations
Scope of Review	The review will include: <ul style="list-style-type: none"> • Offences covered • Results across offence types / areas (Numbers issued / payment rates) • Location of offenders – proportion of borough residents offending/regional/national • Approach taken • Added value • Improvement on cleanliness
Potential Witnesses	Street Scene, Parks and Open Spaces Portfolio Holder Corporate Director Environment Head of Public Realm and Environmental Sustainability District Enforcement Manager Waste Management Officer Legal Services Manager Head of Finance Town and Parish Council representative(s)
Documents to be considered	<ul style="list-style-type: none"> • Overview and Scrutiny Report • Portfolio Holder Executive report (to follow) • Cabinet reports
Risks	None
Level of Publicity	Medium
Indicators of a Successful Review	Clear recommendations to the Cabinet about the way forward
Intended Outcomes	A cleaner greener Wyre
Approximate Timeframe	3 months (3/4 meetings)
Projected Re-Start Date	July 2021



Programme



1. Scrutiny – essential principles
2. Scrutiny Improvement Review
3. Findings – positives to build on
4. Recommendations
5. Suggested ways to improve
6. Questions





Scrutiny Improvement Review

- Ian Parry – Head of Consultancy - Centre for Governance and Scrutiny
- Kate Grigg – Senior Research Officer – Centre for Governance and Scrutiny

Basic principles of scrutiny

Scrutiny should...

provide
constructive
“critical friend”
challenge

amplify the voice
and concerns of
the public

led by **independent**
–minded people

drive **improvement**
in public services



Role of scrutiny

- Test assumptions
- Explore alternatives
- Support policy development
- Hold to account
- Develop substantive recommendations



“If scrutiny members are not fully prepared and able to ask relevant questions, the committee will not be able to fully interrogate an issue and committee meetings can become little more than educational sessions for councillors to learn about a service, rather than scrutinise it”

- House of Commons CLG Select Committee report, December 2017



Scrutiny culture

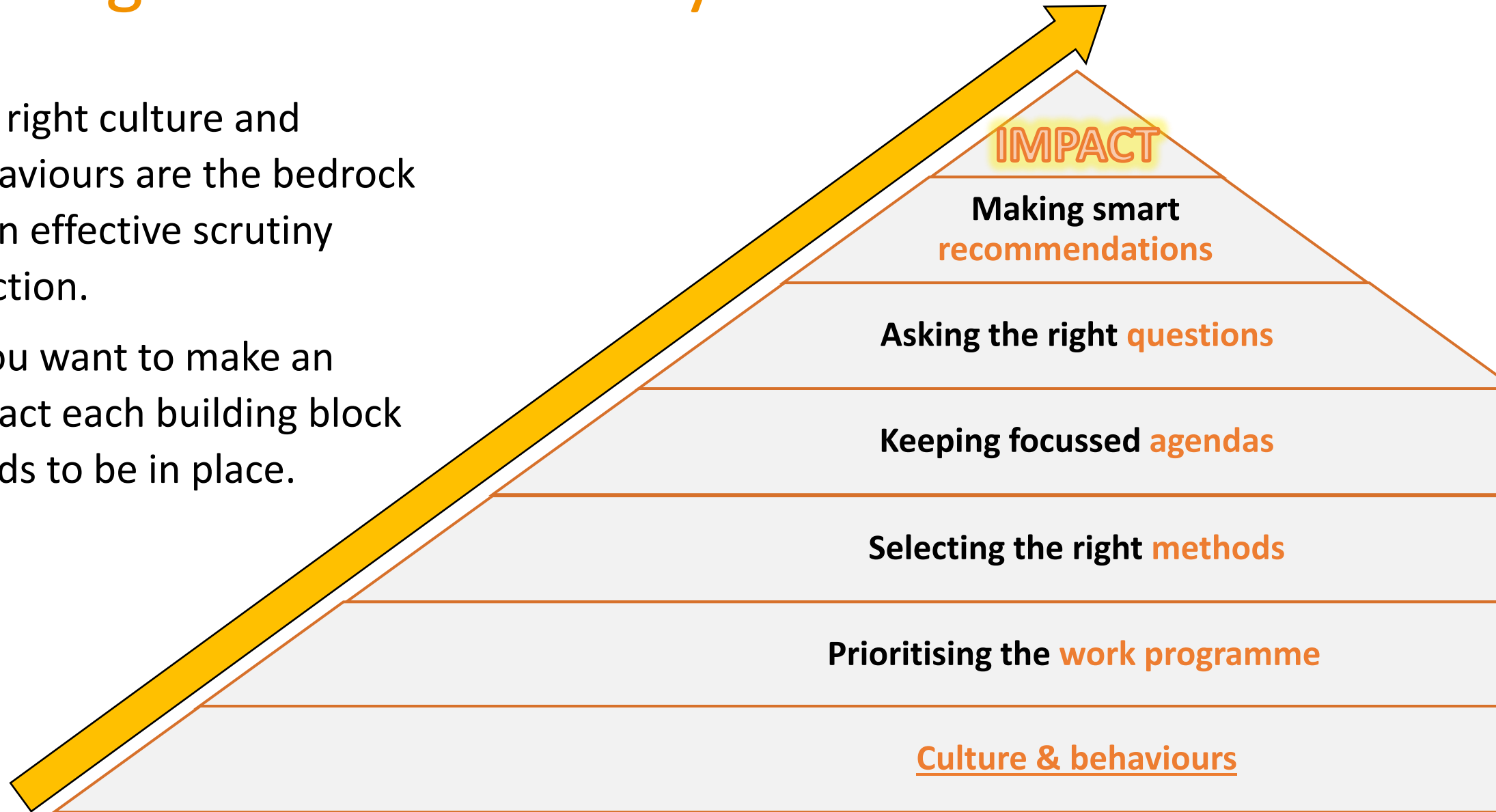
Scrutiny will be most effective with the following elements underpinning its culture...

- Cross-party
- Inclusive
- Collaborative
- Shared expectations
- Clarity of purpose
- Robust challenge, but not adversarial
- Objective
- Constructive
- Parity of esteem



Building effective scrutiny

- The right culture and behaviours are the bedrock of an effective scrutiny function.
- If you want to make an impact each building block needs to be in place.



The Scrutiny Improvement Review



- Best practice accumulated by CfGS
- Aligns with latest statutory guidance

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Evidence gathering in Jan 2021

- Internal conversations

CfGS met with 13 Members and 8 Officers, including the Council Leader, Deputy Leader, members of Cabinet, Group Leaders, Scrutiny Chair, Members of the Scrutiny Committee, the Council's Chief Executive, Cabinet and Senior Leadership Team as well as Governance and Democratic Services Officers.

- Observed scrutiny meeting
- Reviewed key documents

Findings



Positive areas to build on:

Scrutiny has the conditions for success

- The Council and Members recognise the benefits of scrutiny in good governance, and the value in working with scrutiny for it to support and challenge

Officer support

- Organisational commitment, senior level officer buy-in and highly dedicated officers supporting scrutiny

Committee structure

- The single committee approach allows scrutiny to be more focused and prioritise well



Findings

Suggestions for improvement:

Clarity on scrutiny's role and responsibilities

- Emphasis on holding Executive (not Officers) to account as vital to council governance
- Recognising scrutiny's important role in improving/shaping policy and decision-making
- Ensuring constructive challenge is encouraged and normal
- Being collaborative and all-Member inclusive



Findings

Suggestions for improvement:

Cabinet – Scrutiny relationship

- Regular communication and information-sharing
- Emphasis on challenge and questions directed at Cabinet
- Feedback provided to scrutiny regarding recommendations

Scrutiny's focus

- More strategic: alignment with council priorities, greater and earlier involvement with core policy and decision-making activities of Cabinet
- Budget and financial scrutiny: needs to be explored further

Recommendations



Report conclusions:

Need for greater clarity on scrutiny role

- Creating a shared understanding of how scrutiny adds value to council governance. Scrutiny as a vital part of council business, with clear ownership regarding its important role in improving policy and holding to account.

Scrutiny Member role

- All Members have a duty to uphold their responsibilities as a scrutineer, attend meetings and work towards a shared goal in the committee.

Scrutiny-Cabinet

- Improve communication and co-ordination between scrutiny and the Cabinet. Formalised and record committee recommendations and Cabinet response



Discussion 1

How can these improvement issues be addressed?

Need for greater clarity on scrutiny role

- Creating a shared understanding

Scrutiny Member role

- All Members have a duty to uphold their responsibilities as a scrutineer

Scrutiny-Cabinet

- Improve communication and co-ordination between scrutiny and the Cabinet.

Recommendations



Report conclusions:

Budget and finance scrutiny

- More scrutiny involvement in budget process, and at an earlier stage for any meaningful input.

Work planning

- A clear mythological process for developing the work programme of the scrutiny committee which engages Members, Cabinet, Officers and appropriate partner organisations in considering the topics for review.

Pre-planning

- Introduce pre-meetings before formal committee between all scrutiny Members to provide the space to set common objectives and possibly to reach consensus on lines of enquiry and questioning strategy. Using on-line conferencing if preferred.



Discussion 2

How can these improvement issues be addressed?

Budget and finance scrutiny

- More scrutiny involvement in budget process, and at an earlier stage for any meaningful input.

Work planning

- A clear mythological process for developing the work programme of the scrutiny committee.

Pre-planning

- Introduce pre-meetings before formal committee between all scrutiny Members to provide the space to set common objectives and possibly to reach consensus on lines of enquiry and questioning strategy. Using on-line conferencing if preferred.

Recommendations



Report conclusions:

Member development

- Refresher scrutiny training, with a focus on good questioning skills and use of information and data.
- **Support for Chair + Vice Chair**
 - Scrutiny Chairs have an important role in providing leadership, modelling constructive behaviour and ensuring well managed meetings.
 - The Chair is respected and works hard to lead the committee.
 - Useful to have further skills and leadership training and development.



Thoughts and questions?